

EPIC
A Member of TERENGGANU INC Group

ONLINE VENDOR REGISTRATION USER GUIDE

TenderBoard : November 2026

BE FACT: BETTER, FASTER & COMPETITIVE

Getting Started

Step by Step Guide to EPIC Vendor Registration

- Visit EPIC website : https://www.epicgroup.com.my > Contact Us > Online Vendor Registration.
- Before starting the online registration, please ensure that all supporting documents have been scanned beforehand. This will make it easier to upload the soft copies during the registration process.
- The maximum size per file allowed is 10MB and no limitation for maximum size for overall attachments. The type of file allowed is .pdf only.
- Please download the Integrity Agreement Declaration and NDA, fill in the required information, and sign the documents. Once completed, convert them to PDF format and upload them before submitting the form.
- Please note that the online form must be completed in one sitting, as there is no option to save your progress. The session will also time out if the page remains inactive for more 30 minutes.

TENDERBOARD NOTIFICATION

This page will be displayed when the link is clicked.

Please insert the following details:

→ Buyer Name : EASTERN PACIFIC INDUSTRIAL CORPORATION BERHAD

→ From Name : Vendor Registration Form

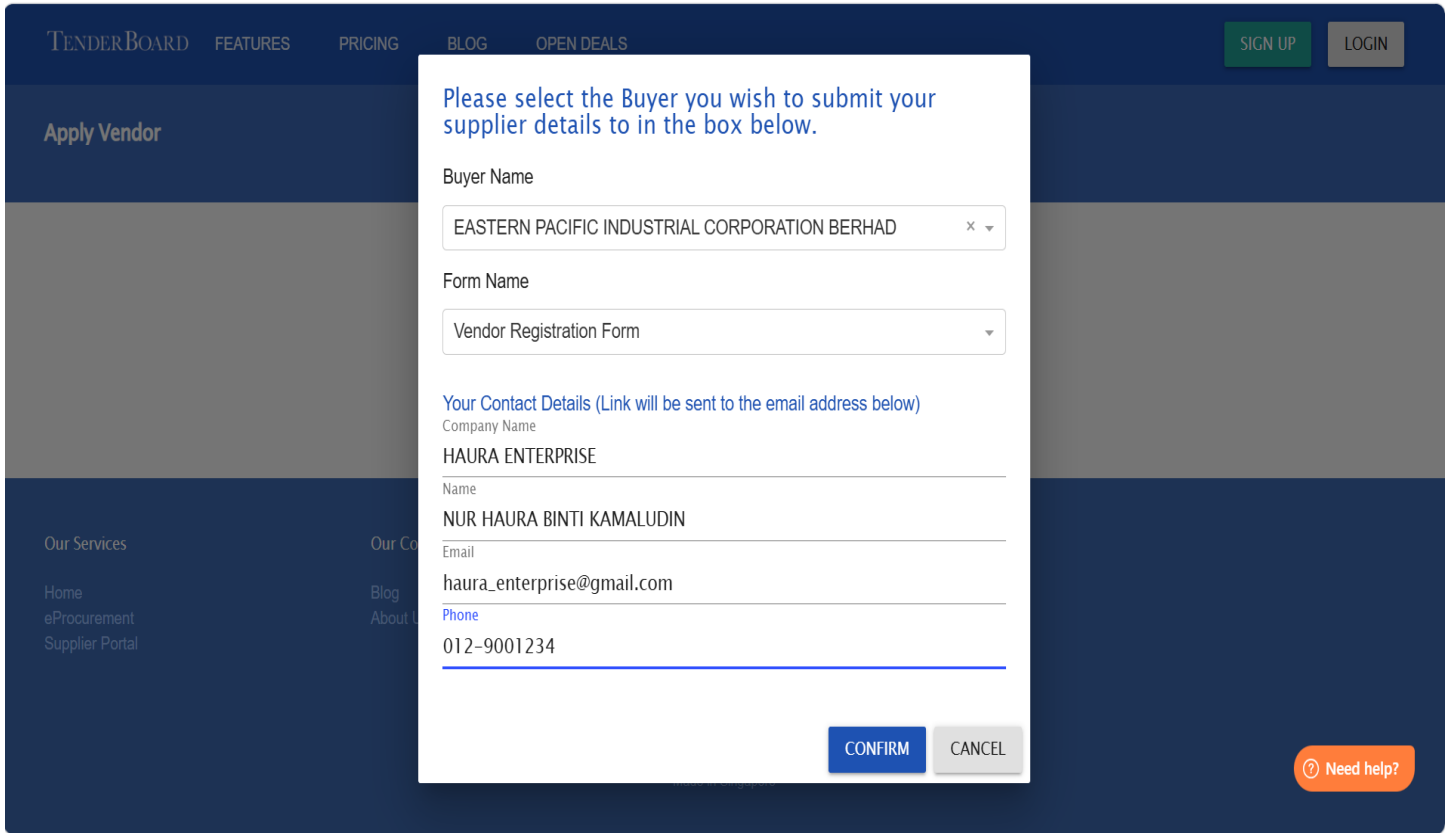
→ Company Name : Please type in CAPITAL LETTERS

→ Name

→ Email (Please ensure the email address provided is valid and accurate, as TenderBoard will send notifications and the link to complete the Vendor Registration Form to this address.)

→ Phone

Then, please select button Confirm

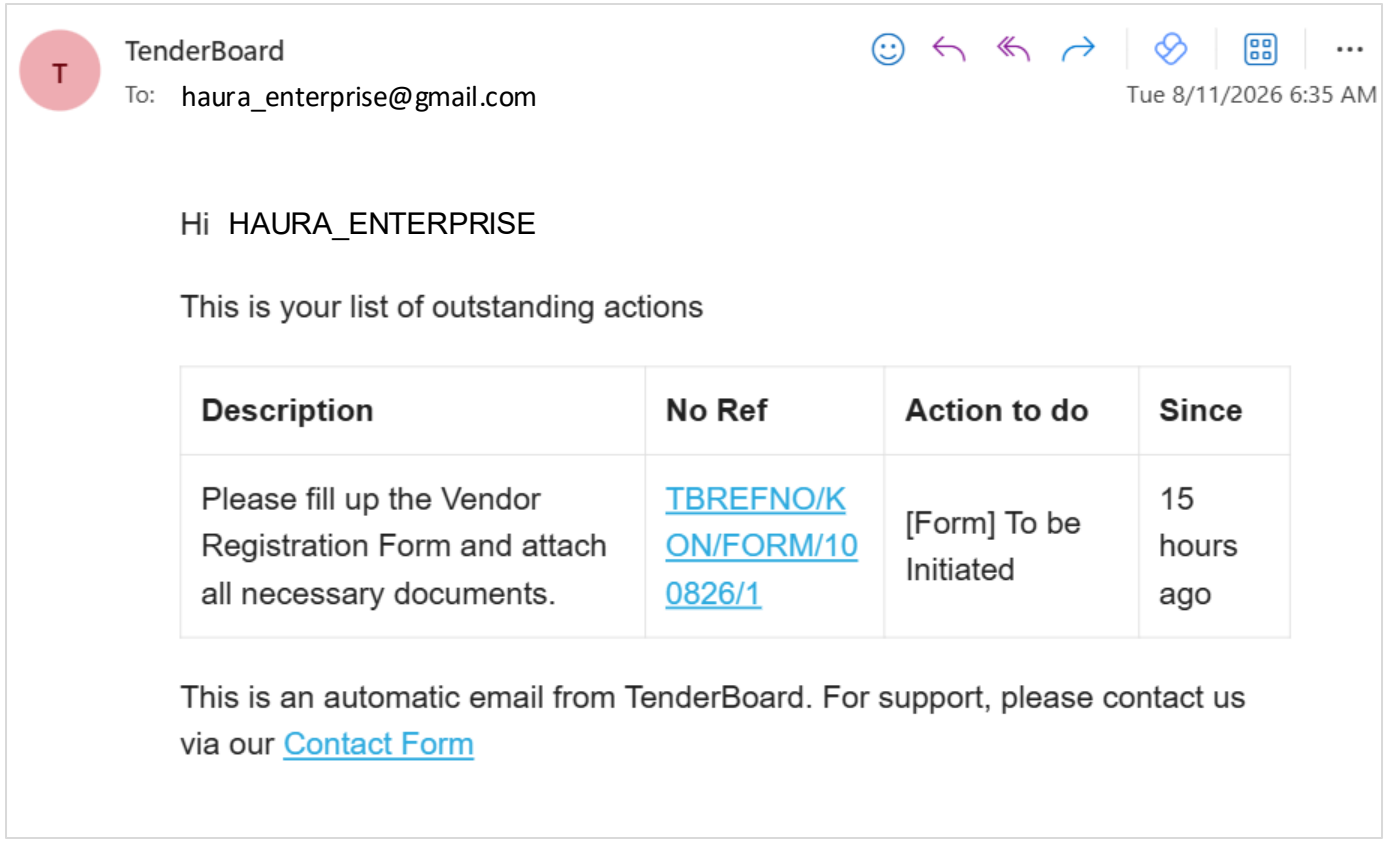


TENDERBOARD NOTIFICATION

Below is a sample email notification from TenderBoard.

TenderBoard will send notifications and the link to complete the Vendor Registration Form to the email address which had been provided earlier.

Please click the link provided to proceed with the Vendor Registration.



T

TenderBoard

To: haura_enterprise@gmail.com

Tue 8/11/2026 6:35 AM

Hi HAURA_ENTERPRISE

This is your list of outstanding actions

Description	No Ref	Action to do	Since
Please fill up the Vendor Registration Form and attach all necessary documents.	TBREFNO/KON/FORM/100826/1	[Form] To be Initiated	15 hours ago

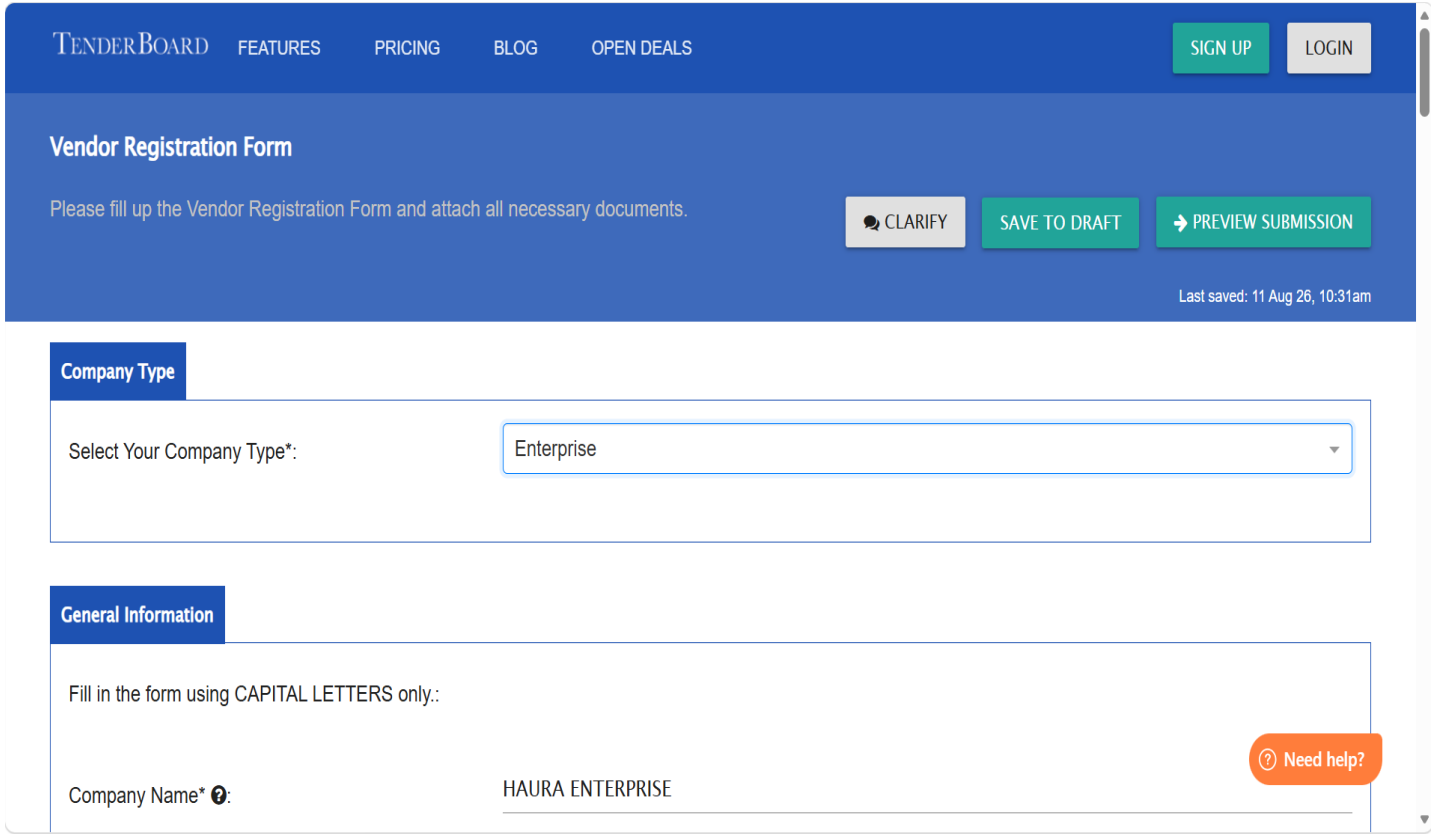
This is an automatic email from TenderBoard. For support, please contact us via our Contact Form

Company Type

Vendor to provide required information under Company Type

Please select the Company Type:

→ Status SDN BHD/ ENTERPRISE / BERHAD / LTD



General Information

Vendor to provide required information under Company General Information

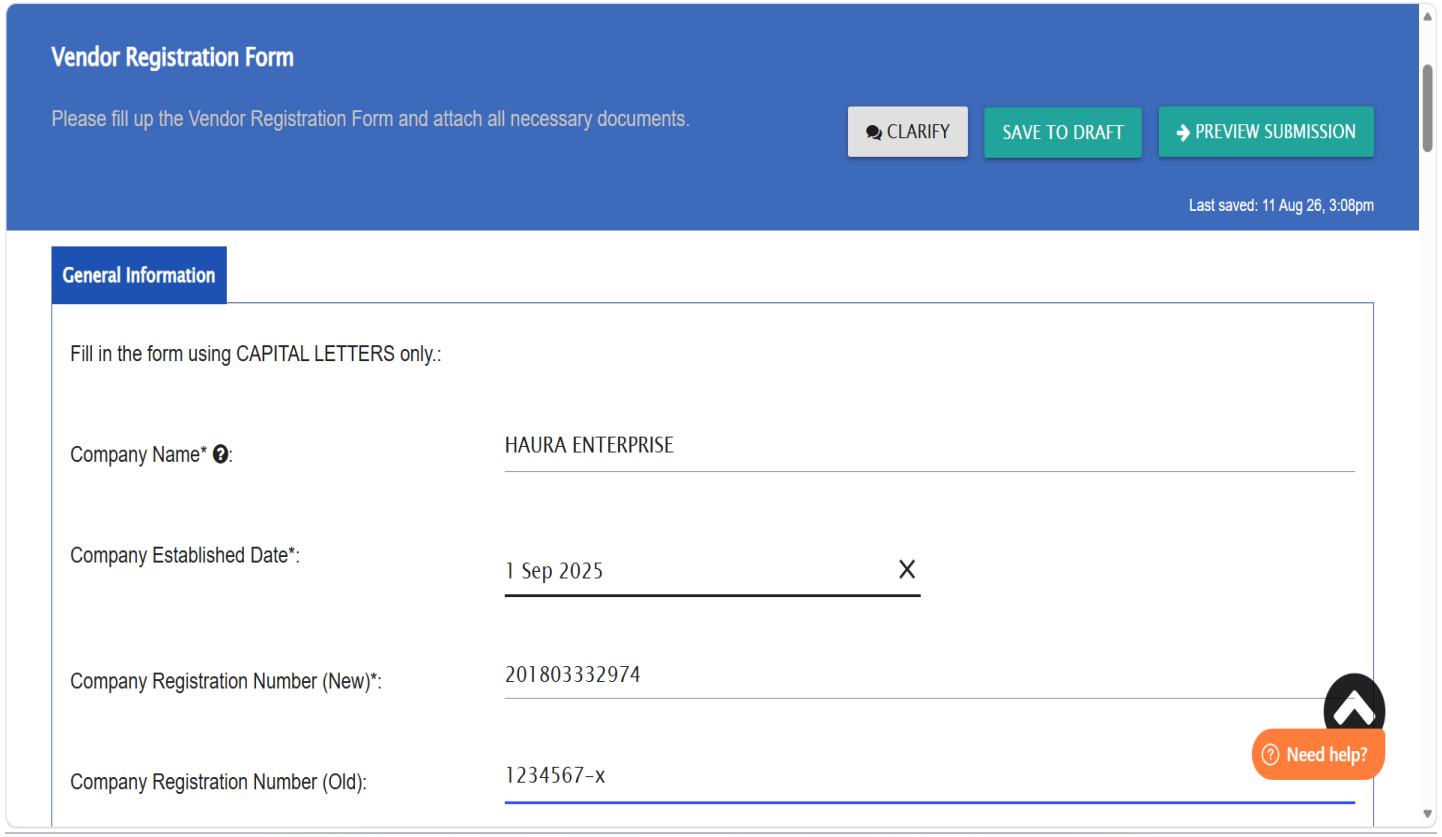
Please enter Company General Information:

→ Company Name - Company name exactly per official registration document including dots or hyphen or abbreviation.

→ Company Established Date

→ Company Registered Number

- New Company No – To use 12 digit, e.g. 123456789012
- Old Company No – To use 6-7 digit, e.g. 12345-X



General Information

Vendor to provide required information under Company General Information

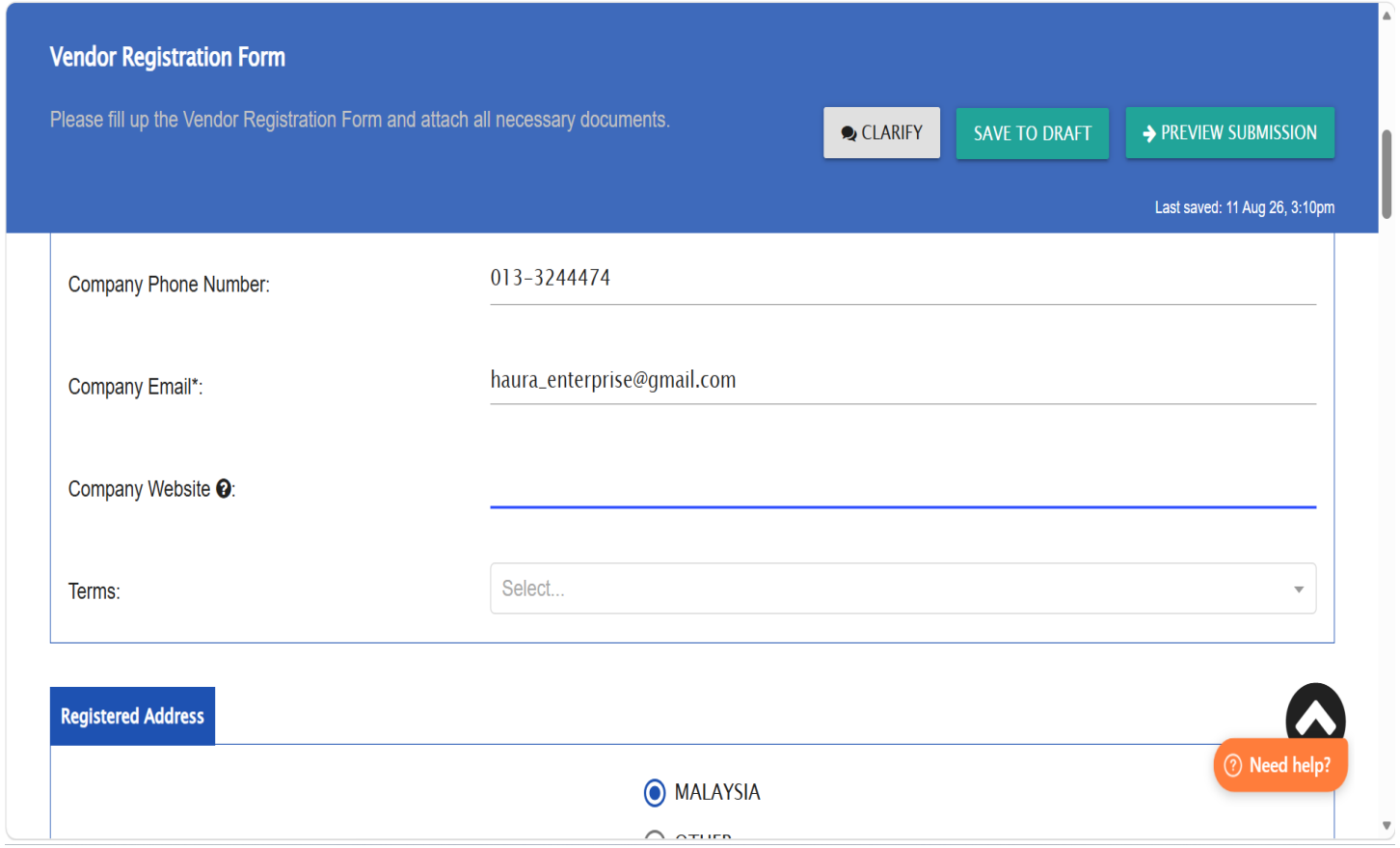
Please insert Registered Address, use principal place of doing business address, not record nor secretarial address:

→ Company Phone Number

→ Company Email (All notifications regarding vendor registration will be sent to this email address.)

→ Company Website (Optional)

→ Terms



Registered Address

Vendor to provide required information under Registered Address

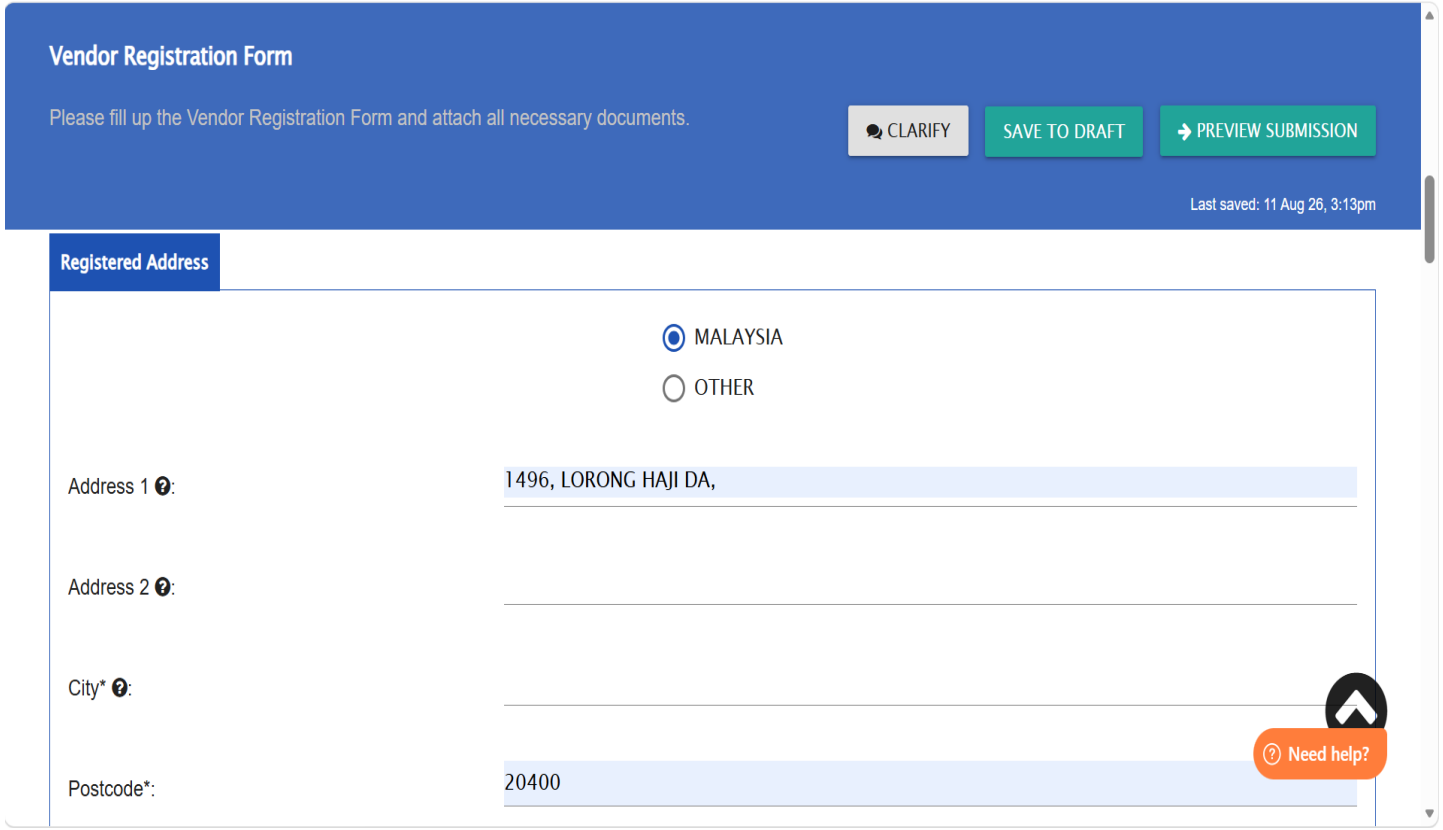
Please insert:

→ Address 1

→ Address 2

→ City

→ Postcode

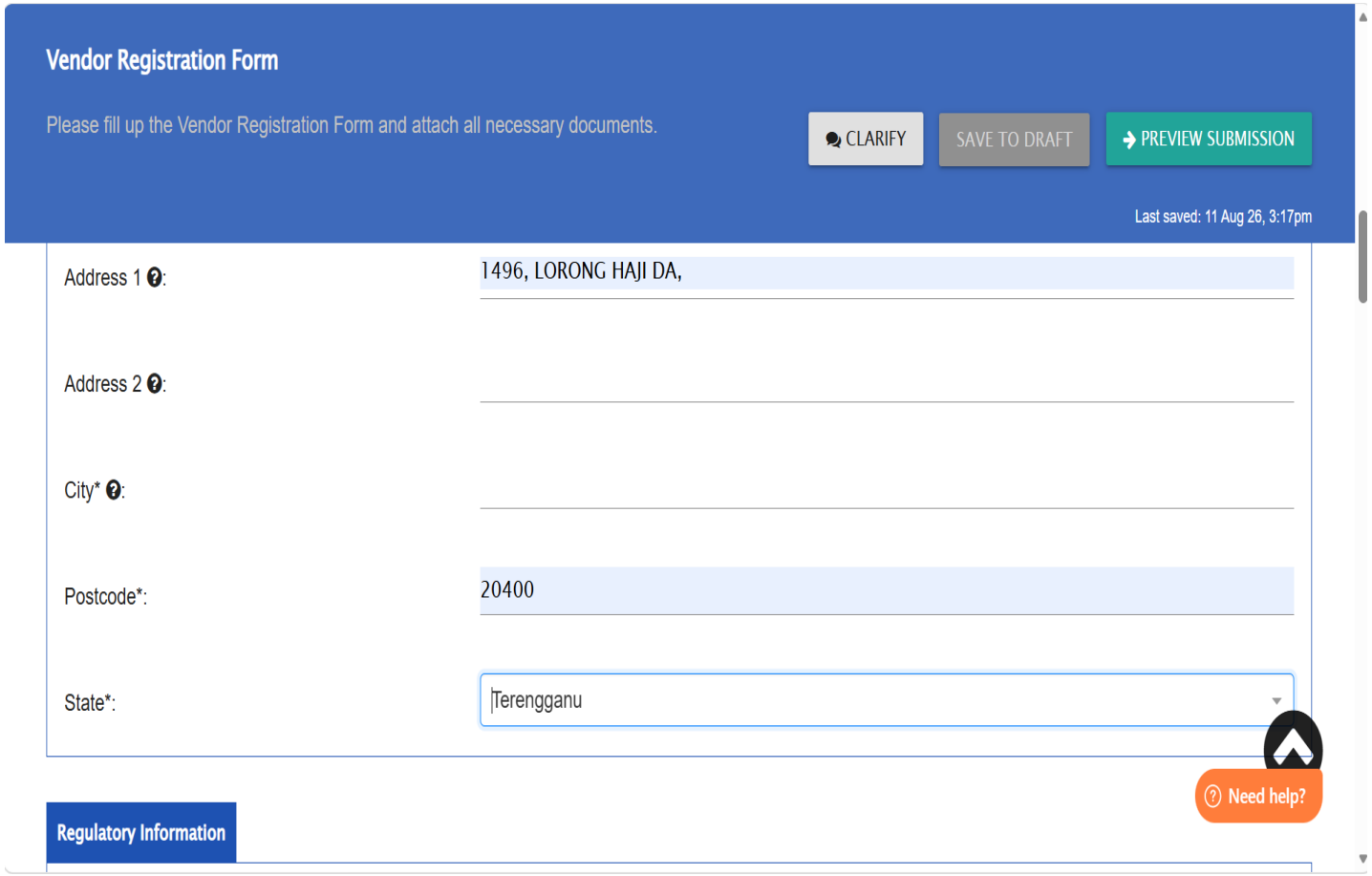


Registered Address

Vendor to provide required information under Registered Address

Please insert:

→ State

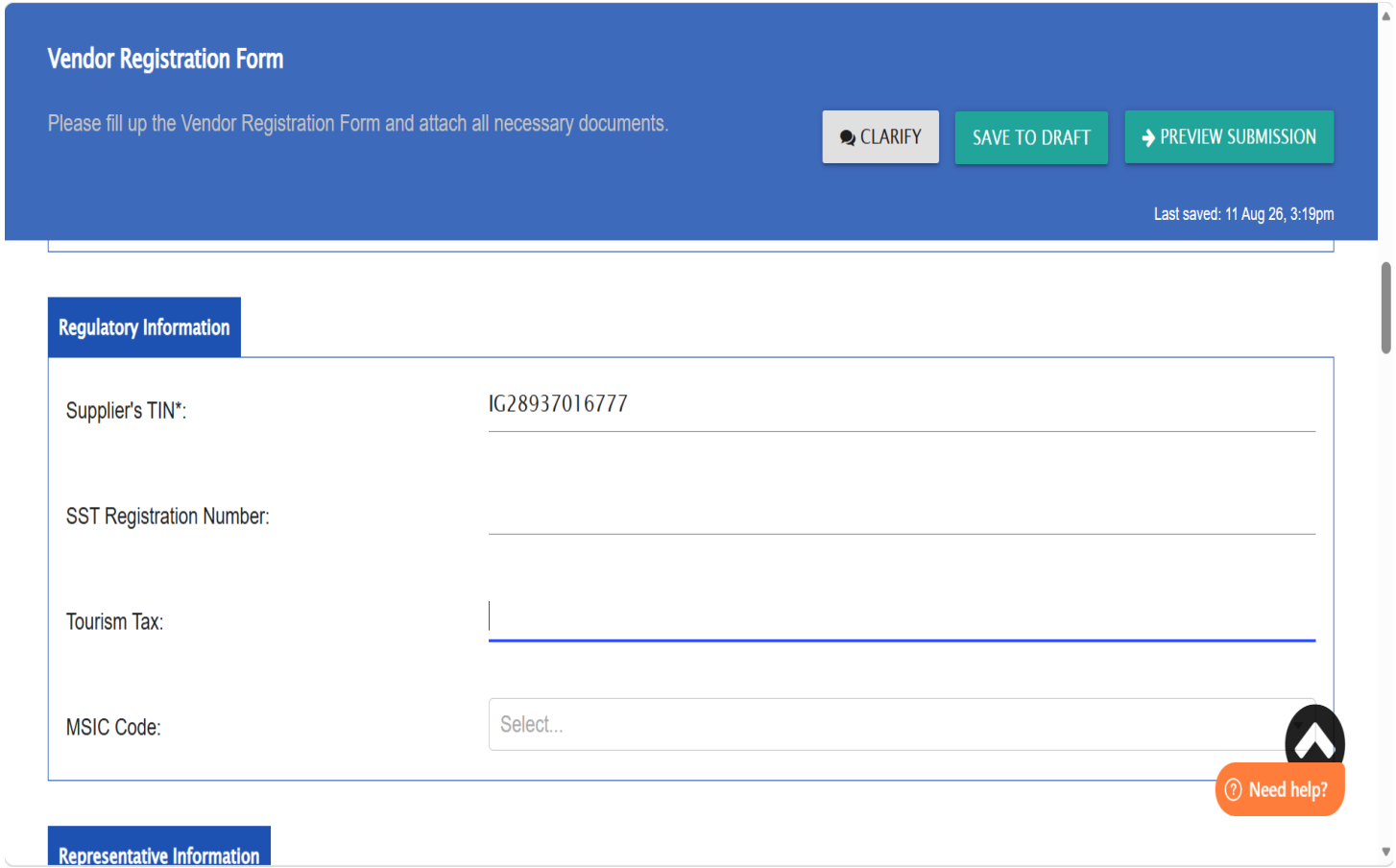


Regulatory Information

Vendor to provide required information under Regulatory Information

Please insert:

- → Supplier's Tax Identification Number (TIN)
- → Supplier's SST Registration Number (Mandatory for SST registrant)
- → Tourism Tax (Optional)
- → MSIC Code (Optional)



Representative Information

Vendor to provide required information under Representative Information

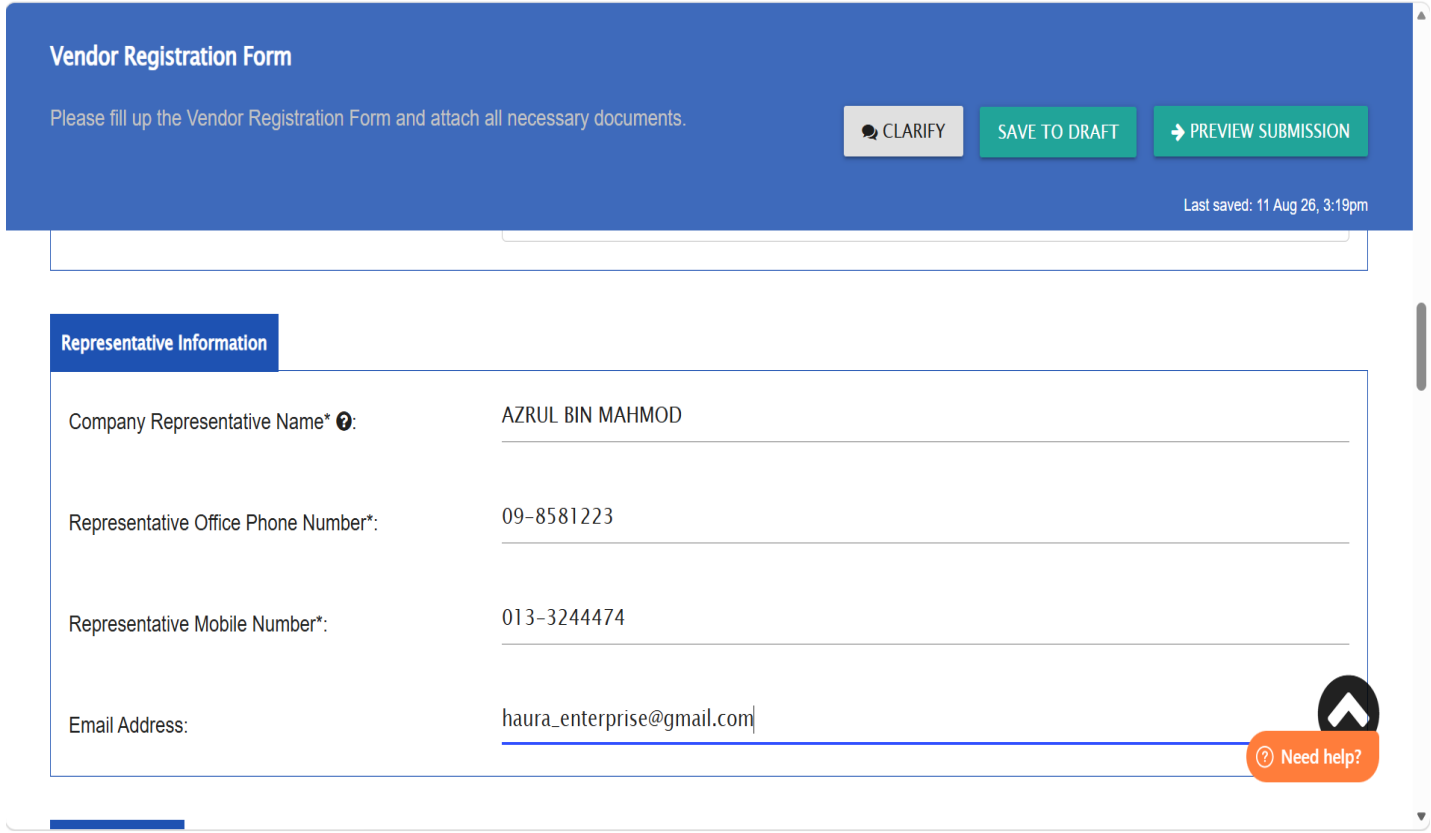
Please insert:

→ Company Representative Name

→ Representative Office Telephone No - Telephone number of the Company Representative

→ Representative Mobile Phone - Mobile number of the Company Representative

→ Email Address – Email Address of the Company Representative



Equity Content

Vendor to provide required documents under Equity Content

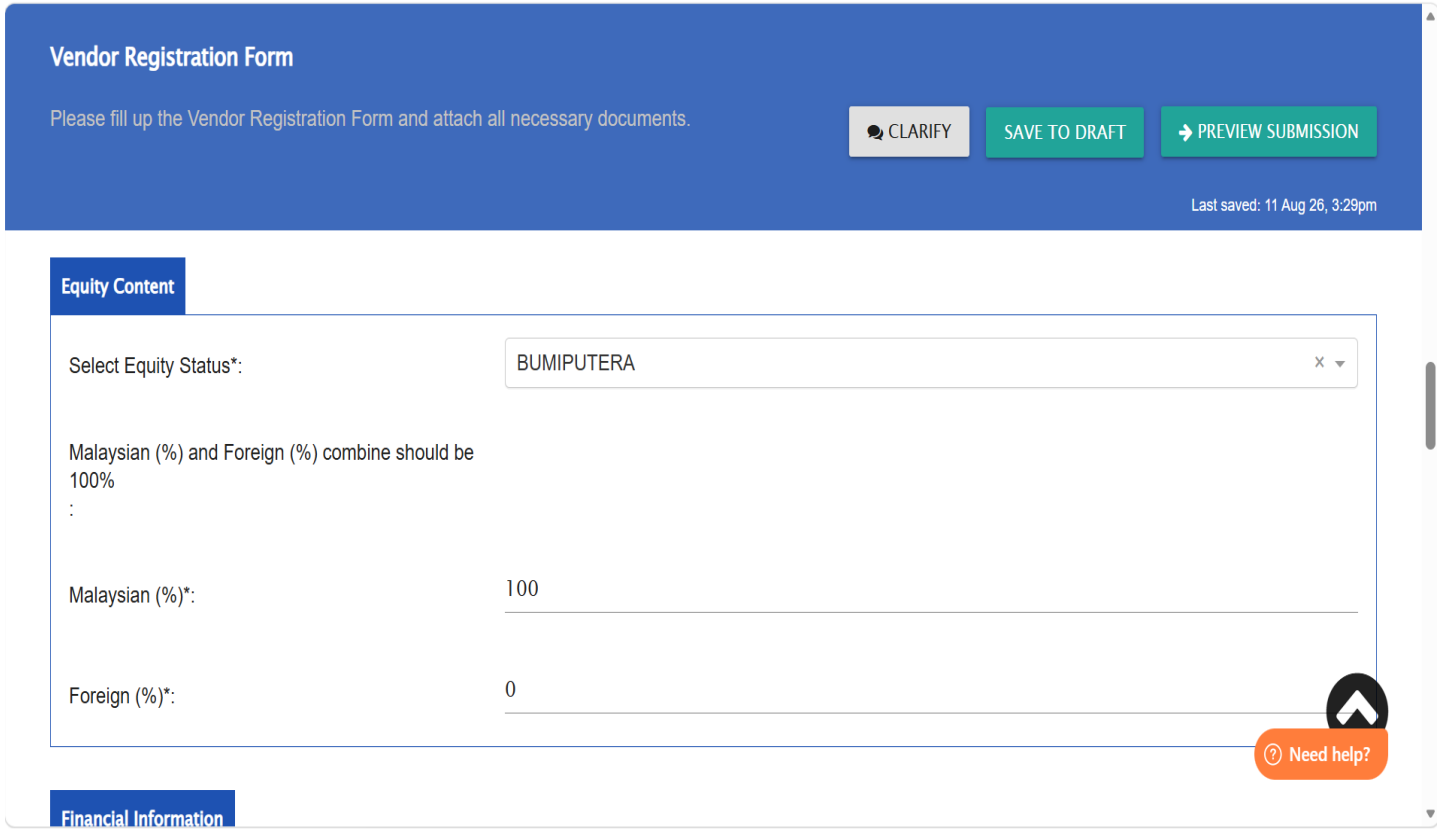
Please insert the % :

→ select Status Bumiputra or Non-Bumiputra

- It must be completed based on the breakdown of the shareholding structure. It is not coming from the race percentile of staffs working at the company. To be eligible as a Bumiputra company, Bumiputra shareholding must be greater than 51%.

→ Malaysian or

→ Foreign



Financial Information

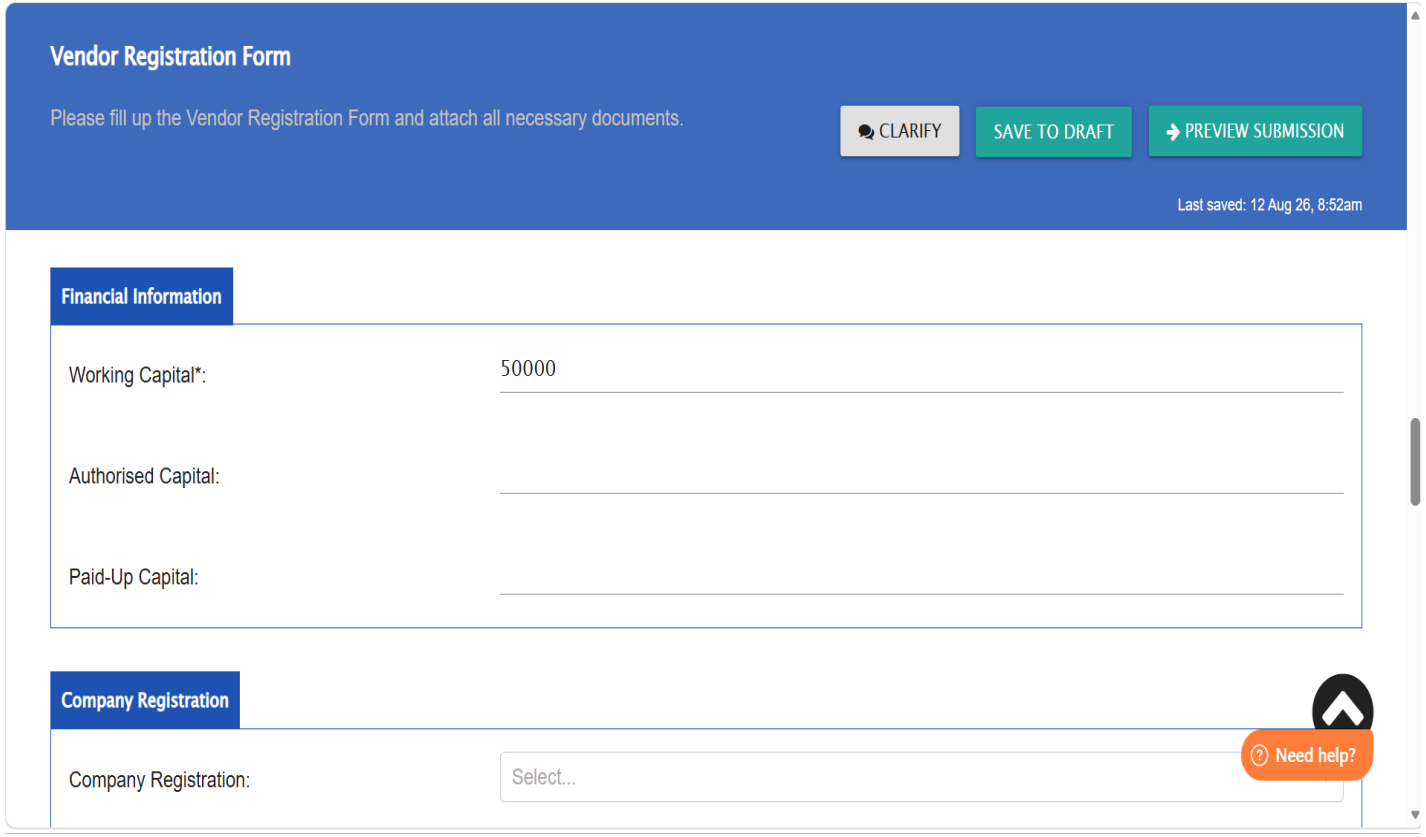
Vendor to provide required documents under Financial Information

Please Insert :

→ Working Capital (MYR)

→ Authorized Capital (MYR) (Mandatory for Sdn Bhd Company)

→ Paid Up Capital (MYR) (Mandatory for Sdn Bhd Company)



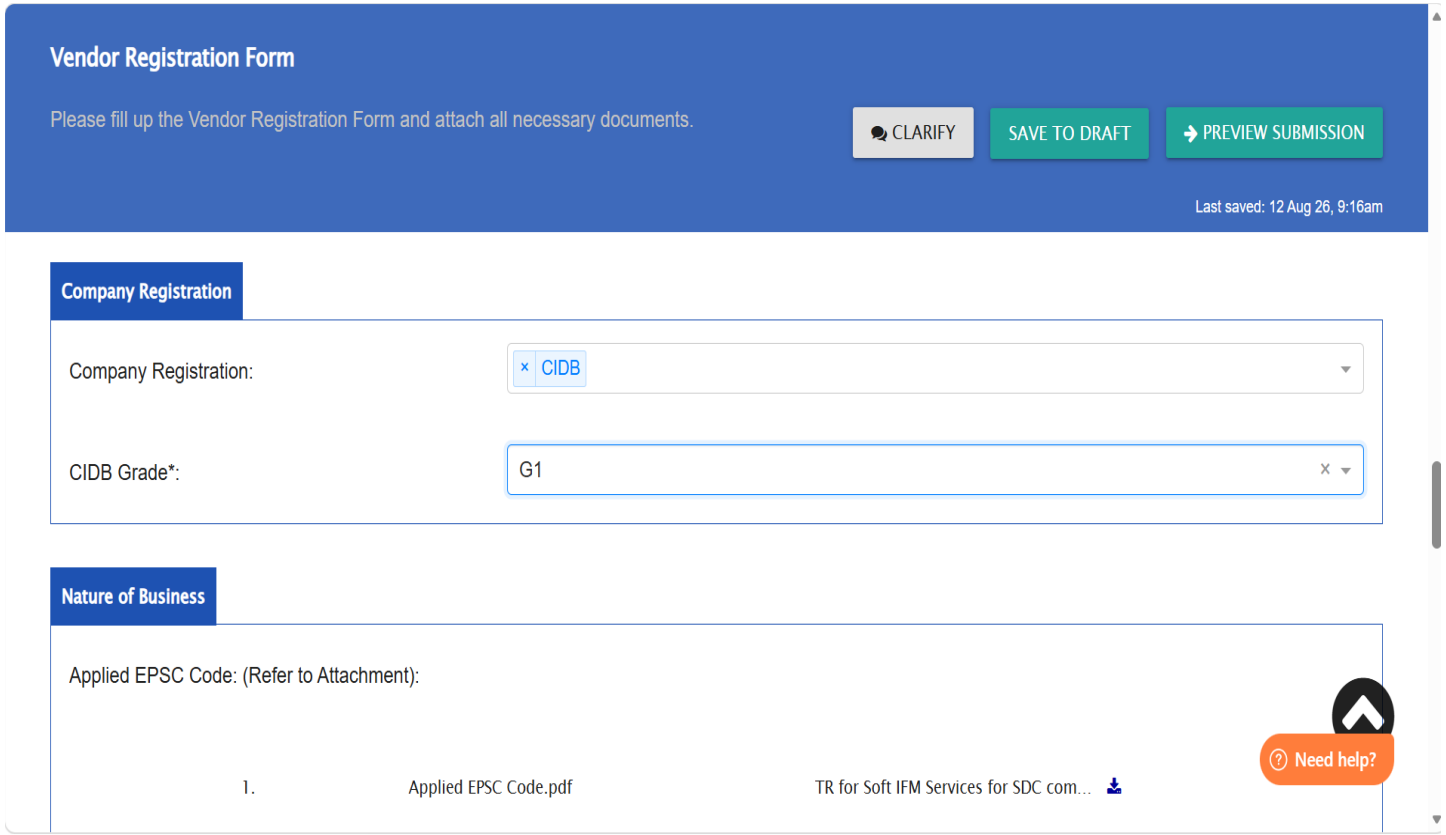
Company Registration

Vendor to provide required documents under Company Registration

Please select whichever applicable, which are Registration with Government Bodies/Public Sectors/Private Sectors, Other Certification and Others.

1. Construction Industry Development Board (CIDB) / Lembaga Pembangunan Industri Pembinaan Malaysia.
2. Department of Occupational Safety and Health (DOSH) / Jabatan Keselamatan dan Kesihatan Pekerjaan (JKKP)
3. Kementerian Kewangan Malaysia (KKM/ MOF)
4. PETRONAS
5. Private Sector
6. Pusat Khidmat Kontrator (PKK)
7. Suruhanjaya Perkhidmatan Air Negara (SPAN)
8. Suruhanjaya Tenaga
9. Others

Please provide your CIDB Grade, if applicable, for companies registered with CIDB.

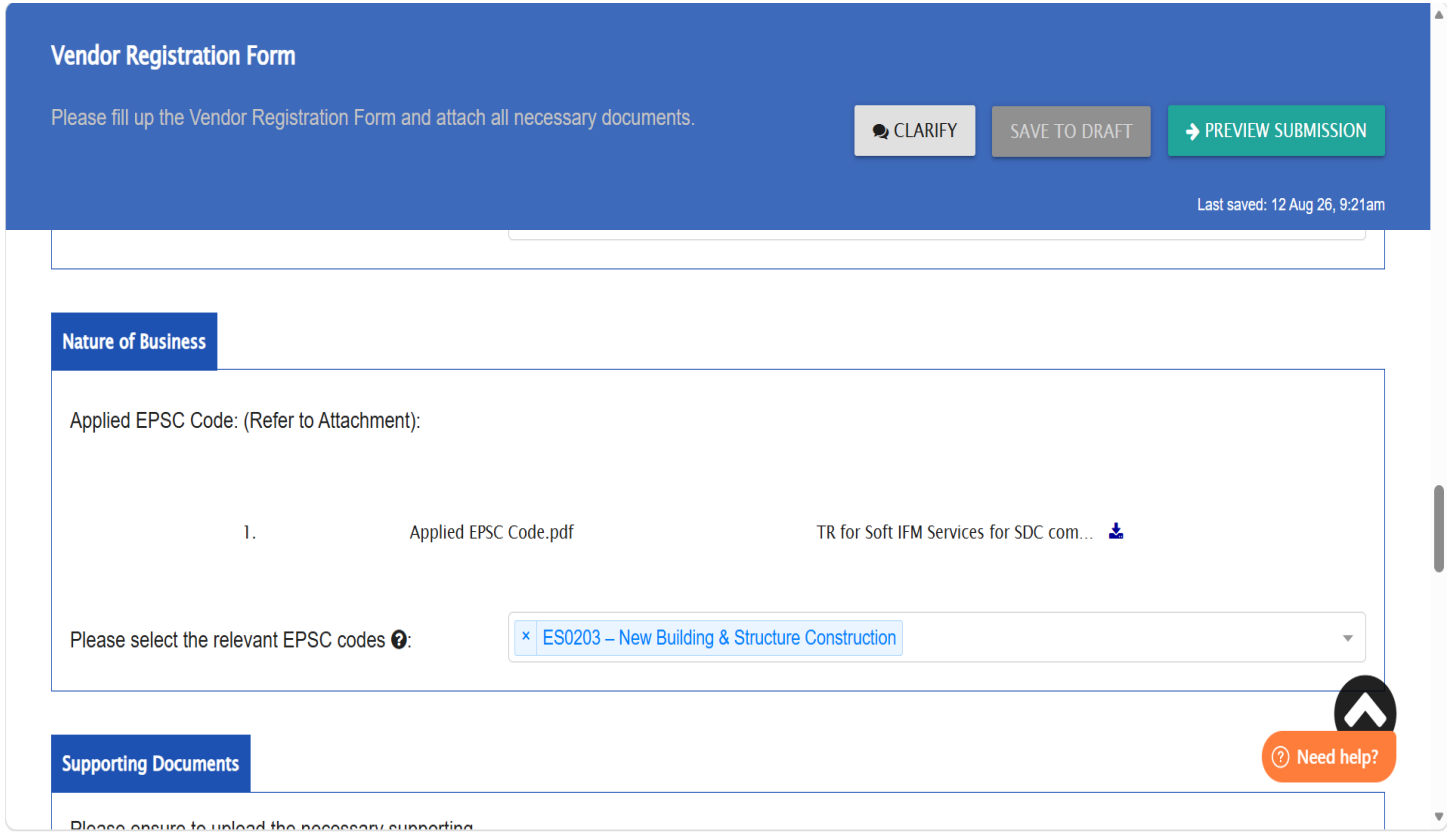


Nature of Business

Vendor to provide required documents under Nature of Business

Please choose the EPIC Product and Service Category (EPSC) codes that best match your company's business activities. You can select up to ten (10) codes, but a minimum of one (1) code must be selected. Refer the Attachment 1 for List of EPSC Code.

Then, select the relevant EPSC Code.



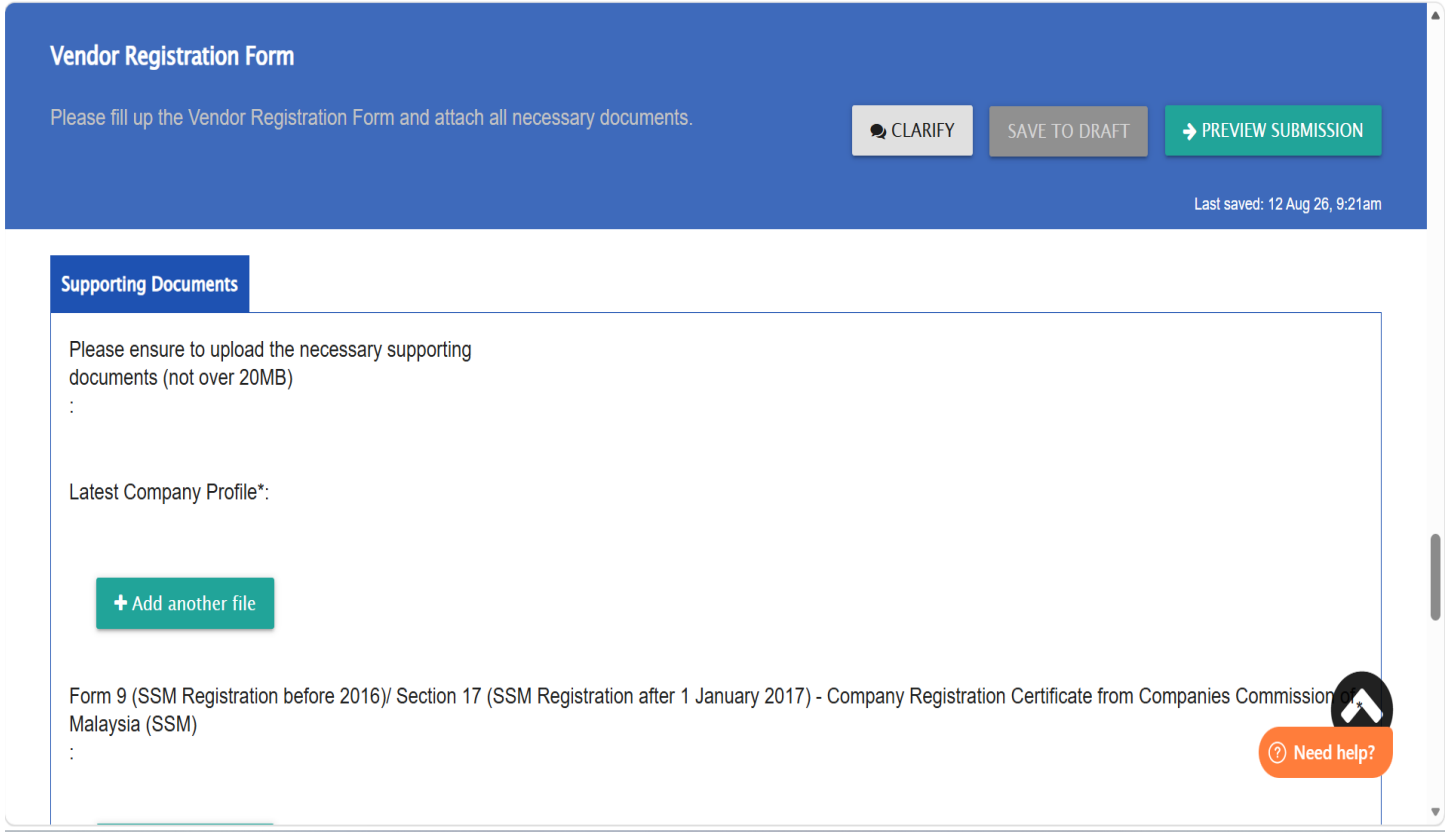
Supporting Documents

Vendor to provide required documents under Supporting Documents.

This section allows you to attach softcopies of supporting documents. The maximum size per file allowed is 10MB and no limitation for maximum size for overall attachments. The type of file allowed is .pdf only.

→ Latest Company Profile

→Form 9 (SSM Registration before 2017) / Section 17 (SSM Registration after 1 January 2017 - Company Registration Certificate from Companies Commission of Malaysia (SSM)

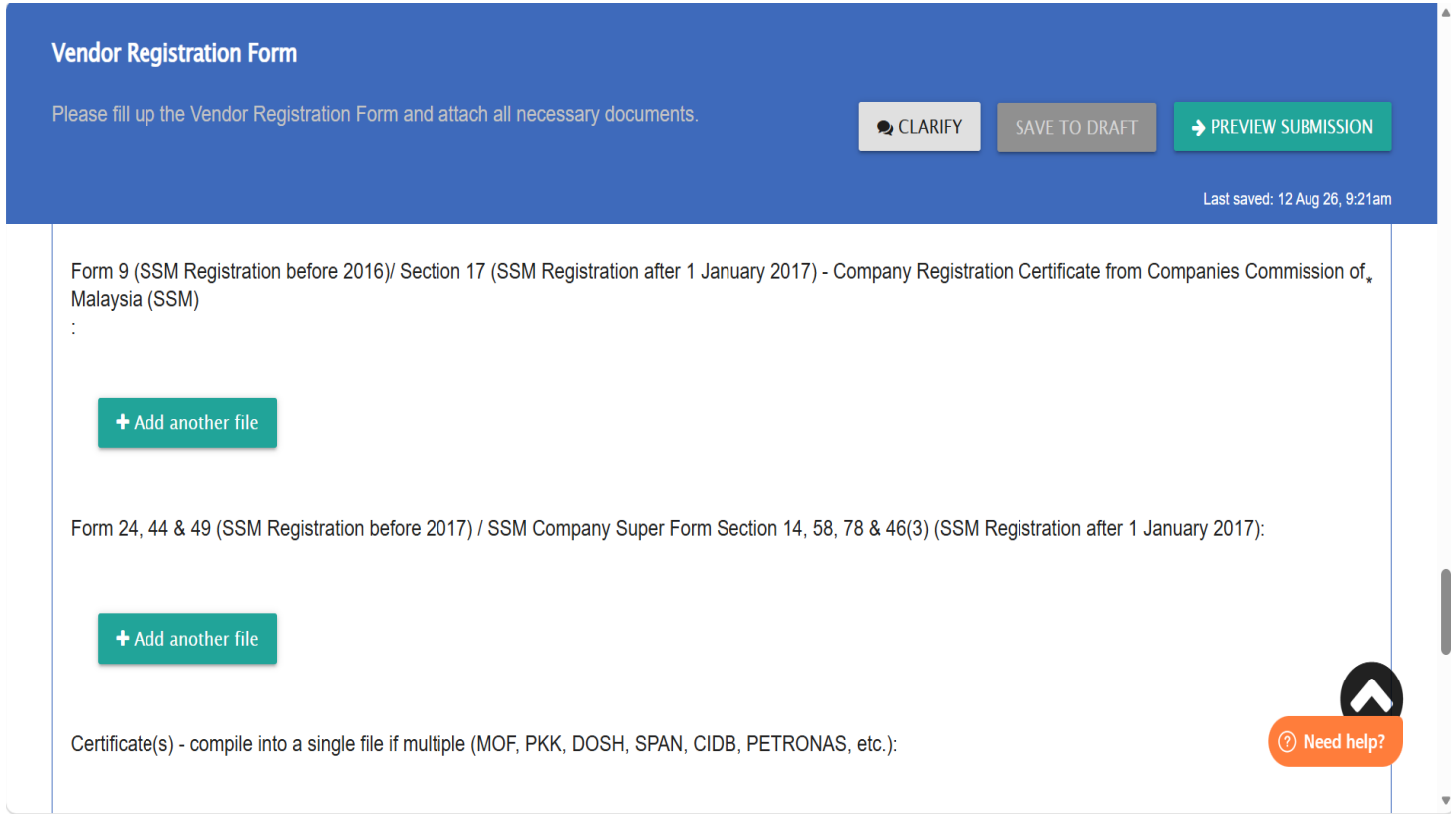


Supporting Documents

Vendor to provide required documents under Supporting Documents.

→ Form 24, 44 & 49 (SSM Registration before 2017) / SSM Company Super Form Section 14, 58, 78 & 46(3) (SSM Registration after 1 January 2017)

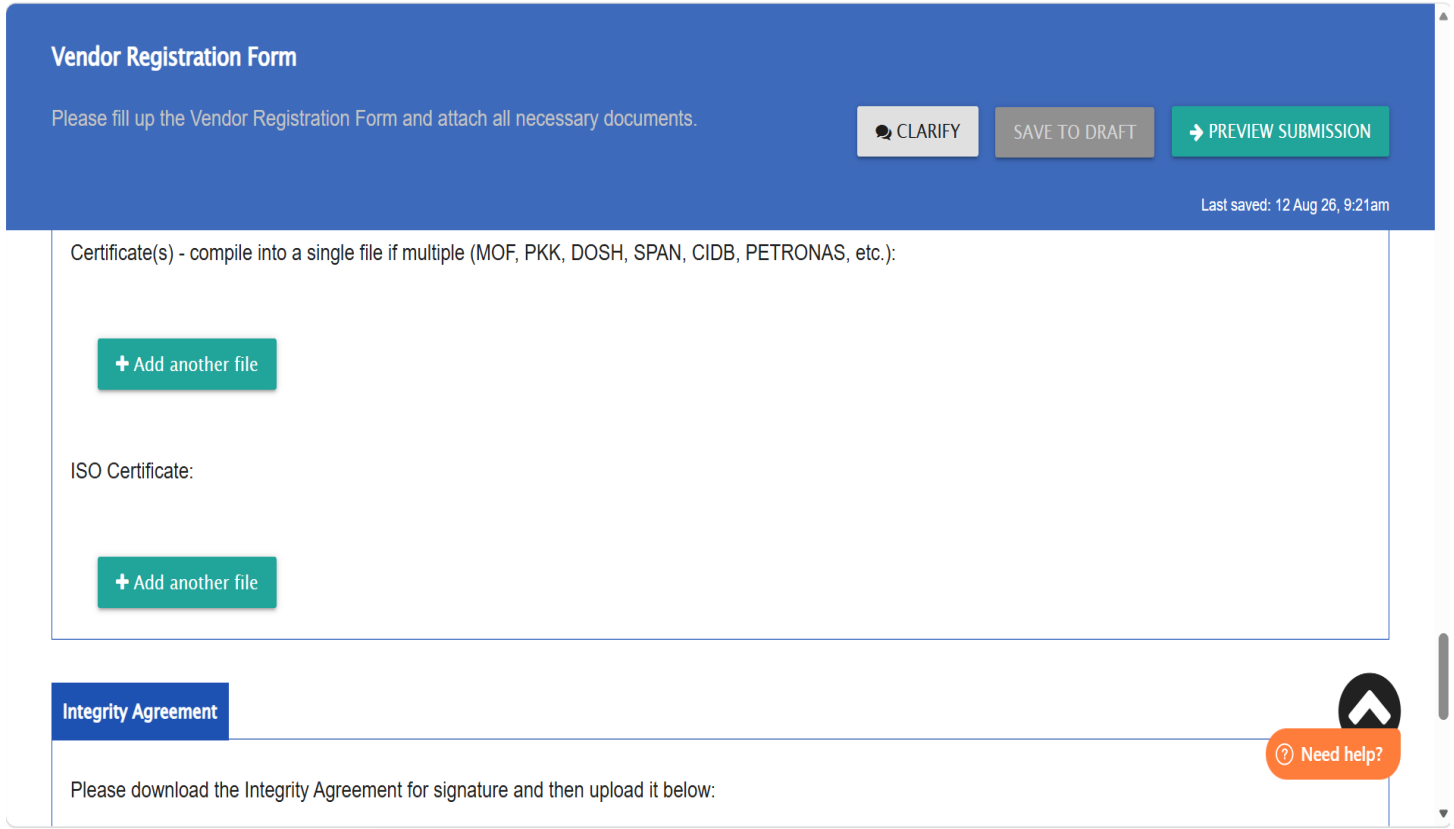
→ Copy of certificate if any (MOF, PKK, DOSH, SPAN, CIDB, PETRONAS, ST, etc.)



Supporting Documents

Vendor to provide required documents under Supporting Documents.

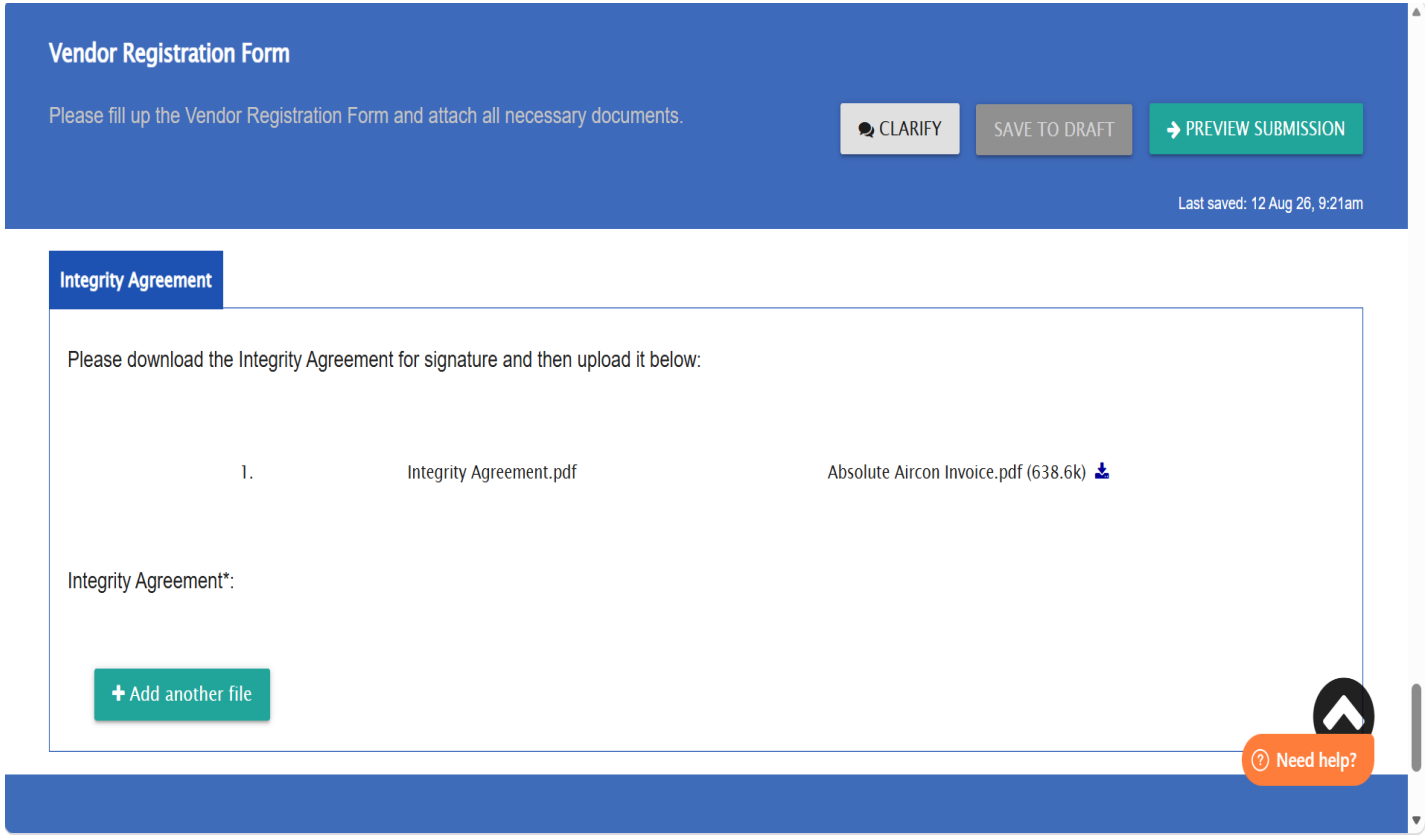
→ ISO Certificate (if any)



Supporting Documents

Vendor to provide required documents under Supporting Documents.

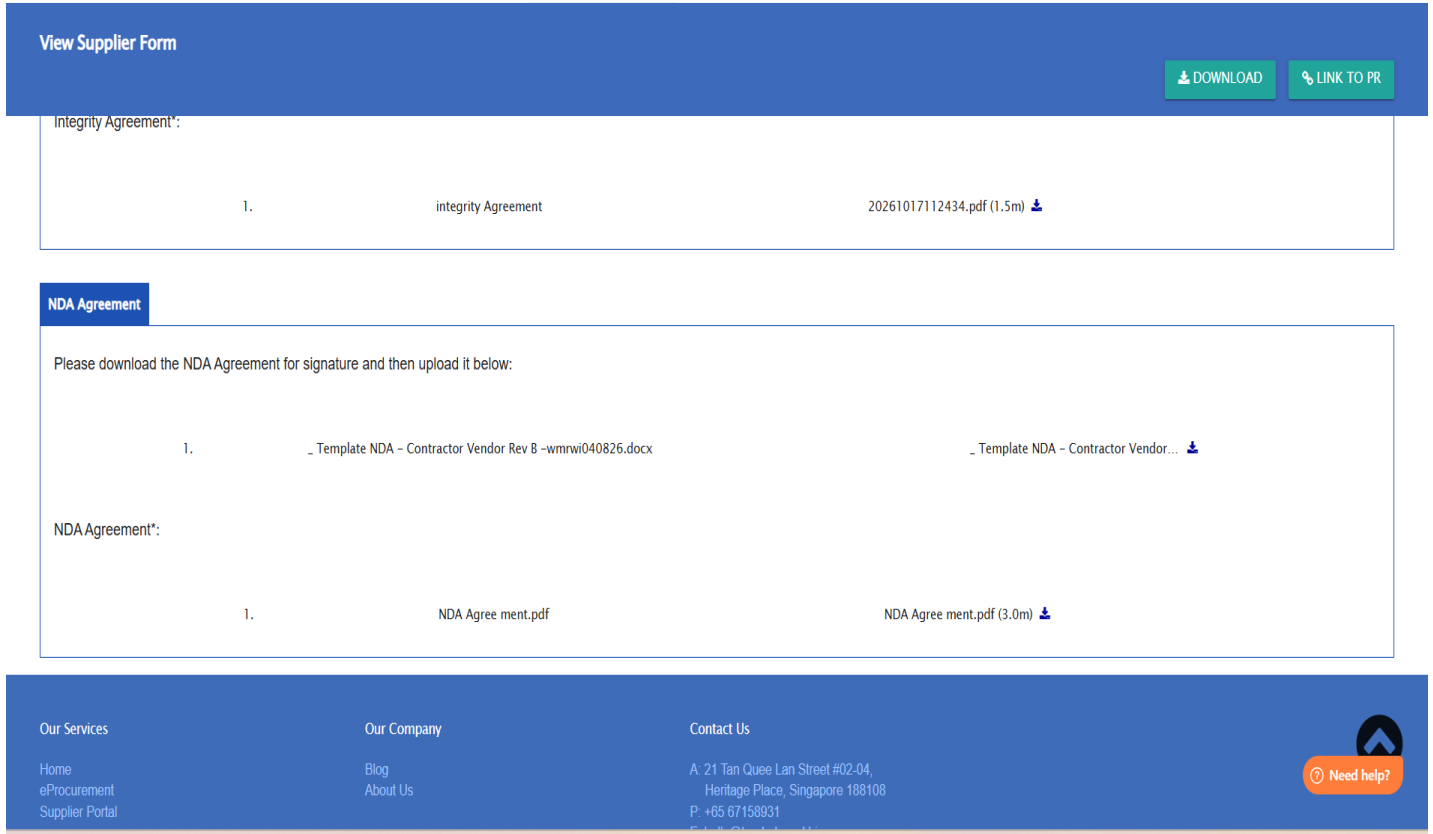
Please upload the Integrity Agreement complete with I/C number OR Passport numbers and signatures.



Supporting Documents

Vendor to provide required documents under Supporting Documents.

Please upload the NDA complete with signatures.



Confirmation of Vendor Registration

Thank you for registering with EPIC Berhad.



Thank you for registering with EPIC!

Your form has been sent to the admin successfully. Please allow 7 working days for approval and **check your email regularly.**

Home

Support Contact

E-MAIL : groupsupplychain@epicgroup.com.my

CALL : +609 – 860 2222



"SHAPING THE GROWING FUTURE"